

SHAFTSBURY SELECTBOARD
REGULAR MEETING
May 16, 2011
MINUTES

ATTENDING: **Board Members present:** Lon McClintock, Karen Mellinger, Bill Pennebaker, Craig Bruder, and Carl Korman. Town Officials: Margy Becker, Town Administrator; Art Whitman, Economic Development committee.

1. Call to Order

Chairman McClintock called the meeting to order at 7:00 p.m.

2. Announcements

Chair McClintock informed Board members of the passing of Florence Beebe, who helped with many projects in the Town Clerks Office in Shaftsbury. Joseph McKechnie also passed away; he served on the Shaftsbury Select Board in the past. A moment of silence was held for Florence Beebe and Joseph McKechnie.

Karen Mellinger announced that Green-up Day was a success with lots of volunteers coming out for the event. Karen Mellinger reminded everyone of the 250th Anniversary Celebration of Shaftsbury with weekend events from August 19 to 21. The Anniversary Committee meets on Thursday nights at 6 p.m. at Cole Hall. Anyone is welcomed to attend.

3. Conflict of Interest Statement

Chairman McClintock inquired if any Board member had a conflict of interest with any matter on the agenda. No conflict noted for the record.

4. Public Comments

No comments made.

5. Economic Development Committee

Art Whitman of the Economic Development Committee met with the Board and informed the Board of the work with the Planning Commission on signage. The committee is working on the trail project which will link Lake Paran to the Frost House, and eventually the trail will go to Howard Park. The Economic Development Committee will meet with the Rail Council to gather information on future plans to connect Vermont with New York State. The Board Members and Art Whitman discussed the role of the Economic Development Committee and agreed that it worked on an advisory level and was not subject to the new open meeting laws.

6. Settlement Agreement – Paulin’s Appeal

The Board Members discussed the DRB's decision regarding signage at Paulin's. There is some signage that predates ordinances, others require permits. The Select Board reviewed and approved the Stipulated Judgment Order. **Craig Bruder made the motion to approve the Settlement Agreement for the Paulin's appeal. Bill Pennebaker seconded. Motion carried 5-0.**

7. Financial Reports

The Town Administrator reported the estimated cash in bank to be \$296,197 with an estimated revenue of \$115,500, with total estimated cash and revenue of \$411,697. There is an estimated \$63,000 in cash (surplus) for June 30, 2011. The Board discussed the use of surplus, should it be used for roads or carried forward.

8. Bridge & Highway Standards – Adopt

The Board discussed the new bridge and highway standards and requirements. Adopting the bridge and highway standards would open up more grant money for the town. The Board requested a meeting with VTrans to better understand the standards. **Bill Pennebaker made the motion to adopt the bridge and highway standards. Craig Bruder seconded. Motion carried unanimously.**

9. Salt, Sand, Equipment Storage

The usage of the land at 83 Buck Hill Road will end on June 30, 2011. The Board discussed sites suited to store the salt, sand, and equipment. There would need to be a power source close to the site. The landfill site was discussed as an option and a Facilities committee meeting will be called. Karen Mellinger and Carl Korman will discuss the landfill site with TAM.

10. Current Personnel Policies – Amendment to Retirees Section

The Board discussed retirees staying on health insurance and whether or not the Town's policy, as written, contradicts Federal Law. Craig Bruder and Margy Becker will contact the insurance agent and investigate the policy and if a COBRA option is provided by BCBS. **Karen Mellinger made the motion to strike under heading, *UNDER AGE 65 OPTION*, in the first sentence beginning with "as was" to end of sentence and the sentence following; also in the first sentence delete health and change to COBRA. Bill Pennebaker seconded. Motion carried unanimously.**

11. Highway Equipment Purchases & Financing

The Board approved purchases for a dump truck and backhoe. The Board discussed the bids for the dump body. **Craig Bruder made the motion to approve the purchase of the MG body bid by Fairfield for \$51,600. Carl Korman seconded. Motion carried unanimously.**

The Board discussed financing and interest rates with MLC or the Peoples United Bank. Financing with MLC would be \$1200 less than the bank with an interest rate of 3.259%. **Karen Mellinger made the motion to approve MLC financing with a 5 year tax exempt lease-purchase at 3.259% rate and the first payment of \$49,500 due July 15, 2011, followed by four annual payments of \$44,931. Bill Pennebaker seconded. Motion carried unanimously.**

12. Shires Corridor Management Plan – Letter of Support

Craig Bruder made the motion to approve the letter of support for the Shires Corridor management plan. Bill Pennebaker seconded. Motion carried unanimously.

13. Town Administrator Report

Bids are due May 24th for Landfill and roadside mowing and 2011-12 heating fuels.

The Energy Block Grant is being closed out.

The animal control officer has the unlicensed dog list for 2010. There are 85 unlicensed dogs on the 2011 List. The 2011 call list will be split amongst the Board Members.

Interviewing for the Road Foreman opening has started.

Household Hazardous Waste Day was successful. There is a need to educate the public as to what is considered hazardous waste.

Margy Becker is trouble-shooting the used oil collection issue and is waiting for a lab report.

July 1st is the date for the State to begin electronic waste (e-waste) disposal sites.

The parks are operational, but there is nobody to open or close Howard Park.

Long-time users of Howard Park proposed volunteer work instead of the \$200 maintenance fee.

The Cole Hall network was hacked into; Network support came and a new security package is in place.

The new dog ordinance and winter parking ordinance are in place.

14 Other Business

A Water Board meeting regarding the budget will be held June 20, 2011 at 6 p.m.

TAM has filed for certification of a compost site off 7A in Shaftsbury.

The annual BCRC meeting will be held on May 26th.

15. Approval of Minutes

Minutes tabled.

16. Approval of Warrants

CHECK WARRANT #W48 IN THE AMOUNT OF \$25,494.61.

Karen Mellinger made the motion to approve check warrant #W48 in the amount of \$25,494.61. Carl Korman seconded. Motion carried unanimously.

RETIREMENT WARRANT #W46R IN THE AMOUNT OF \$92.91.

Karen Mellinger made the motion to approve retirement warrant #W46R in the amount of \$92.91. Craig Bruder seconded. Motion carried unanimously.

PAYROLL WARRANT PR#45 IN THE AMOUNT OF \$5,924.22.

Karen Mellinger made the motion to approve payroll warrant PR#45 in the amount of \$5,924.22. Carl Korman seconded. Motion carried unanimously.

17. Personnel Matter-Executive Session

Tabled until next meeting.

18. Adjournment

Motion by Craig Bruder to adjourn at 10:00PM. Carl Korman seconded. The motion carried.

Submitted by
Carol MacLean