

SHAFTSBURY SELECTBOARD
REGULAR MEETING
August 2, 2010
MINUTES

ATTENDING: **Board Members present:** Lon McClintock, Karen Mellinger, Bill Pennebaker, Craig Bruder, Cinda Morse; Town Officials: Larry Johnson, Margy Becker, Town Administrator; Joe Herrmann, Water Superintendent; Joe Vadakin, Fire chief; Ron Daniels, Road Foreman.

1. Call to Order

Chairman McClintock called the meeting to order at 7:00pm.

2. Announcements

Lon McClintock announced that the Board met at 5:30pm for a review of the Town Administrator. Two residents of the town, volunteer Floss Beebee and Town Clerk, Judy Stratton received recognition from the Governor for their service to the Town. Floss Beebee and Judy Spent have spent many hours researching and documenting the locations of Veterans buried in Shaftsbury's cemeteries. The Board of Civil Authority has 14 appeals on appraisals.

3. Conflict of Interest Statement

Chairman McClintock inquired if any Board member had a conflict of interest with any matter on the agenda. Cinda Morse stated she had a conflict with item #8 on the agenda – Brownell's Salvage Yard discussions.

4. Public Comments

No comments made.

5. Zoning Administrator – Candidate Interview

The Select Board interviewed Suzanne Bushee for the position of Zoning Administrator. The Board discussed Suzanne's prior experience and her qualifications. **Cinda Morse made the motion to offer the position of Zoning Administrator to Suzanne Bushee. Craig Bruder seconded. Motion carried 5-0.**

6. Fire Department – Equipment Lease Purchasing

Joe Vadakin presented the Board with a five year loan proposal from Chittenden Bank with an interest rate of 3.75% for the purchase of equipment for the Fire Department. **Cinda Morse made the motion to approve the loan proposal for the purchase of the fire equipment with Chittenden Bank at 3.75% interest. Bill Pennebaker seconded. Motion carried 5-0.**

7. Deer Run Road Acceptance and Dedication

The improvements to Deer Run Road have been completed. The dedication and acceptance documents have been finalized in order for the Town to take over the road. **Cinda Morse made the motion to authorize Bill Pennebaker to sign the documents to accept dedications for the right of way and transfer tax records. Craig Bruder seconded. Motion carried 5-0.**

8. Brownell's Salvage Yard – Compliance with Settlement Agreement

The State of Vermont granted Brownell's Salvage Yard a one year operating license in July. The Board will ask the new Zoning Administrator to continue to monitor the business.

9. Facilities Planning

The MSK Engineering has submitted a draft report concerning gross estimates to construct a Town garage, with questions for the Selectboard and Facilities Committee to consider. It appears the cost to build on either site would be about the same. The Facilities committee will meet and review the report.

10. New Personnel Policies – Continued Discussions

Cinda Morse updated the Select Board on the status of the personnel policies. Craig Bruder presented possible ways to reward longevity on the job. There is still more work and evaluation to be done on the policies.

11. Role of Selectboard Liaisons

Tabled until next meeting.

12. Town Administrator Report

Margy Becker, Town Administrator reported that she had completed the workmen's compensation audit. She suggested, and Craig Bruder agreed, that the Town consider having a workmen's compensation waiver will be signed by sub-contractors who are Sole Proprietors. Doing so could release the town of any responsibility.

There is an animal control issue with cats; there are not enough shelters in place for cats.

Margy Becker reported that a salt bid from American Rock Salt was reviewed with a bid of \$59.50 per ton.

Craig Bruder will follow-up on the authority of the Constables to enforce the town ordinance on unlicensed dogs.

13. Other Business

Cinda Morse informed the Board that the State Public Service Board is holding a workshop on the topic of burying power lines on August 11th at 9:30am at Montpelier. Cinda is planning on attending and Karen Mellinger agreed to attend if Cinda Morse could not make it.

The transfer station is in need of more signs showing the new hours. The new stickers are needed to use the transfer station; the cost is \$20 and can be purchased at the transfer station or the Town Hall.

14. Approval of Minutes

Cinda Morse made the motion to approve the minutes of July 12, 2010. Karen Mellinger seconded. Changes to be made in Announcements are: The Selectboard walked the section of roadway that is being reviewed for discontinuance. Delete first two sentences in second paragraph. **Motion carried 5-0.**

Karen Mellinger made the motion to approve the minutes of July 19, 2010. Cinda Morse seconded. Changes to be made to minutes are as follows: separate the Water Board and regular meetings. Water Board minutes changes: Add to page 3 last paragraph regarding cost estimates "Karen Mellinger explained she voted against the motion due to the fact that the motion was for an amount not to exceed \$1750 and the engineer's estimates were \$1,000 - \$1,500".

Changes to regular meeting minutes of July 19: Re: Discontinuance discussions: Lon McClintock clarified that the purpose of the site visit was to assure a right-of-way from Old Depot Road to the Rhode Island Cemetery exists. The **motion** on page 3 was to "close the record and not take any further testimony". The vote was "3-1-1, Lon McClintock abstaining; Cinda voted against the motion." Re: zoning administrator discussions: insert "until replaced" and delete "service as needed". Further on in zoning administrator discussions it was noted the Selectboard's position is that the "zoning administrator has no authority to issue judicial opinions".

The motion to approve the minutes of July 19 carried 5-0.

Cinda Morse made the motion to approve minutes of July 26, 2010. Craig Bruder seconded. Changes to be made are: P. 2 second full paragraph regarding Discontinuance discussions: re: Lon's comments: change to "no action was taken in 1932, so the record of 1932 could not clarify the record in 1911." Insert Lon McClintock's comment "The Selectboard action will provide finality on the question of whether the Old Cross Road has been discontinued." **Motion carried 5-0.**

15. Approval of Warrants

TRANSFER WARRANT IN THE AMOUNT OF \$26,216.31 DUE TO THE GENERAL FUND FROM THE WATER DEPARTMENT, COLE HALL RESERVE, LISTERS REAPPRAISAL, AND TILGNER GRANT.

Cinda Morse made the motion to approve the transfer warrant in the amount of \$26,216.31. Craig Bruder seconded. Motion carried 5-0.

RETIREMENT WARRANT #W5R IN THE AMOUNT OF \$119.24.

Karen Mellinger made the motion to approve retirement warrant #W5R in the amount of \$119.24. Cinda Morse seconded. Motion carried 5-0.

PAYROLL WARRANT PR#4 IN THE AMOUNT OF \$8,105.70.

Karen Mellinger made the motion to approve payroll warrant PR#4 in the amount of \$8,105.70. Motion carried 5-0.

CHECK WARRANT #W6 IN THE AMOUNT OF \$14,864.47.

Cinda Morse made the motion to approve check warrant #W6 in the amount of \$14,864.47. Karen Mellinger seconded. Motion carried 5-0.

16. Adjournment

Cinda Morse made the motion to adjourn at 9:40pm. Bill Pennebaker seconded. Motion carried 5-0.

Submitted by
Carol MacLean