

Shaftsbury Development Review Board

June 19, 2019

The meeting came to order at 6:02 pm. Present were board members Tom Huncharek (chair), Mike Day, and Lon McClintock. Zoning administrator Shelly Stiles was also present.

There were no conflicts of interest with agenda items.

No members of the public were present and no sign in sheets were needed.

Mr. Huncharek moved to accept the May 15 minutes. Mr. McClintock seconded the motion, which passed 3-0-0.

The board turned to a discussion of the rules of procedures. Mr. McClintock said he hadn't finished with his review, but he intends to suggest adding to the definitions "board matter" and "abstentions," and adding a statement in item XII regarding "resolution by board action or individual withdrawal." The review of the rules will continue at the next meeting.

Ms. Stiles presented a draft sketch plan for a merger of two existing lots and a third to be cut off from an existing "road parcel" on Glastenview Dr. After discussion, the board agreed that it is the applicant's case to make, not the board's responsibility to explain to the applicant how the matter can be resolved. The zoning administrator was instructed to relay to William Fisk, representing landowner Rex Burke, that the board would like to see copies of the original subdivision permits, and copies of all deeds containing reference to the right of way parcel under discussion. Perhaps the original subdivision permit can be amended.

Mr. McClintock said he'd be away for the August 21 meeting.

The zoning administrator will try to get a commitment from Mr. Fisk that he intends to appear at the July 3 meeting.

The meeting adjourned by acclamation at 7:45 p.m.

Notes by ZA Stiles.