

# Shaftsbury Cemetery Committee Meeting

Cole Hall  
Wednesday, June 30, 2021  
(Draft)

Present: Kathy Cardiff, Chair; Elinor Hyjek; Peggy Wilson; Neal Strong; Joe Herrmann; Michael Albans, Cemetery Superintendent; Marlene Hall, Town Clerk; David Kiernan, Town Administrator

Kathy Cardiff called meeting to order at 9:06

## MINUTES

Minutes were presented from the June 30<sup>th</sup> meeting. Neal motioned to accept minutes as presented, Peggy seconded. Kathy asked that the list of priorities be included with the minutes. Motion passed 5-0-0.

## OLD BUSINESS

### OPERATING PROCEDURES

The committee reviewed the new Rules and Regs that will be placed in each active cemetery once approved by the select board. The clerk will make the requested (minor) changes and send to committee for review. Committee will vote on them at the next scheduled meeting.

## SUPERINTENDENT'S REPORT / 2021 PRIORITIES

Mike is having trouble getting work done at the cemeteries and getting invoices once the work is done. He asked the committee for their input to rectify the situation.

### GRANDVIEW

Mike is having trouble contacting Dave Mance regarding the gridding. The decision was made to bid out the job to other engineering firms.

Mike and Austin will be straightening stones next week.

Mike is trying to get volunteers from the high school to help clean stones on VOCA day. Peggy will request an email be sent out to the NorShaft Lions Club requesting volunteers.

### MAPLE HILL

Corner markers had been installed with an incorrect letter. The committee (through the cemetery fund) will pay for the cost of replacing the markers with the correct letter.

## PLANNING VOCA DAY

October 2<sup>nd</sup> at 9:00 a team from VOCA will come to Shaftsbury to help with cleaning and repair at Center Cemetery. The committee is hoping to get 12-30 volunteers for the day. Advertisements will be placed in the paper and organizations will be contacted to recruit volunteers. Ellie will organize items needed for the volunteer lunch.

Ellie made the motion to change the meeting day from Wednesday to Monday, Neal seconded. Motion passed 5-0-0

With no other business to come before the committee, Ellie made the motion to adjourn, Joe seconded. Meeting adjourned at 10:30.

Next meeting is scheduled for Monday, August 30<sup>th</sup> 9:00am, upstairs at Cole Hall.

Respectfully submitted,  
Marlene Hall