

# Shaftsbury Cemetery Committee Meeting

Virtual Meeting through GoToMeeting  
Wednesday, September 02, 2020  
(Draft)

Present: Kathy Cardiff, Chair; Peggy Wilson; Joe Herrmann; Elinor Hyjek; Michael Albans, Cemetery Superintendent; Marlene Hall, Town Clerk; David Keirnan, Town Administrator

Committee members not present: Neal Strong

Kathy Cardiff called meeting to order at 10:00

## MINUTES

Minutes were presented from the August 5<sup>th</sup> meeting. Kathy asked that the word "cleaned" be added to a sentence on page 2. Sentence now reads ... 110 headstones cleaned...  
Joe motioned to accept minutes with correction, Peggy seconded. So moved 3-0.

## PUBLIC COMMENTS

Being that there were no public comments, Kathy asked for the Superintendent's Report.

## SUPERINTENDENT'S REPORT

- Mike has been meeting with Ken once or twice a week to go over cemetery maps and records.
- Mike and Ken visited the town garage and local funeral homes.
- Mike and Kathy viewed the private cemeteries in town, with the exception of Elwell which he is planning to visit soon.
- Maple Hill cleaning with begin soon.
- Mike is trying to contact David Mance to discuss the plotting being done at Grandview for the newly created lots.
- Mike is working on a request for a request form a relative of a plot owner who cannot find the original deed but would like to have his rights for burial in writing from the town.

## OPERATING PROCEDURES

Corrections were discussed and Marlene will work on those.

Kathy will work on updating the location descriptions of each cemetery.

Approval is tabled until next meeting.

Kathy asked if "perpetual care" should be more specific in the regs. After some discussion, no action was taken. Mike will check with other cemeteries to see how they word that section.

A statement will be added regarding access to private cemeteries. Access to Shaftsbury Hollow must be obtained thru the Cemetery Superintendent. Other private cemeteries are up to the discretion of the land owners.

## OTHER BUSINESS

### Shaftsbury Hollow Right-of-Way

Mike is trying to contact Mr. Shaffer to discuss a possible formal right-of-way to the cemetery. He is hoping to meet with him soon.

**Trees and Decoration at Cemeteries**

Mike is concerned about overgrown trees and decoration in the cemeteries. He asked for guidance from the committee as to what is acceptable and when it is not, how to best handle the situation.

**Budget**

The committee will start working on the budget next meeting. Dave will send the budget to the committee before October 7<sup>th</sup>.

With no other business to come before the committee, Ellie made the motion to adjourn, Peggy seconded. Meeting adjourned at 11:20.

Next meeting is scheduled for Wednesday, November 7<sup>th</sup> 10:00am via GoToMeeting.

Respectfully submitted,  
Marlene Hall